



# FARNHAM TOWN COUNCIL

## Agenda Council

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**Time and date**

Thursday 27th June, 2019 at 7.00 pm

**Place**

Council Chamber - Town Offices, South Street, Farnham

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To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **Thursday 27th June, 2019, at 7.00 pm** in the Council Chamber - Town Offices. The Agenda for the meeting is attached.

Yours sincerely

**Iain Lynch**  
Town Clerk

**Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.**

**Recording of Council Meetings**

This meeting is digitally recorded and retained until the minutes are signed.

**Questions by the Public**

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

**Members of the Public are welcome and have a right to attend this Meeting.** Please note that there is a maximum capacity of 30 in the public gallery



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 27 June 2019

Name of Councillor .....

	<b>Nature of interest (please tick/state as appropriate)</b>		
<b>Agenda Item No</b>	<b>I am a Waverley Borough Councillor/Surrey County Councillor*</b>	<b>Other</b>	<b>Type of interest (disclosable pecuniary or Other) and reason</b>

\* Delete as appropriate



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## Agenda Council

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### **Time and date**

Thursday 27th June, 2019 at 7.00 pm

### **Place**

Council Chamber - Town Offices, South Street, Farnham

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### **Prayers**

Prior to the meeting prayers will be said in the Council Chamber by Revd John Morris of St Thomas-on-the-Bourne. Councillors and members of the public are welcome to attend.

### **1 Apologies**

To receive apologies for absence.

### **2 Disclosures of Interest**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### **NOTES:**

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### **3 Minutes**

**(Pages 7 - 18)**

To sign as a correct record the minutes of the Farnham Town Council meeting held on 23<sup>rd</sup> May 2019 (Appendix A).

### **4 Questions and Statements by the Public**

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

**5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

**6 Questions by Members**

To consider any questions from Councillors in accordance with Standing Order 9.

**Part 1 - Items for Decision**

**7 Election of the Town Mayor**

To elect a Town Mayor for the municipal year 2019/20.

**8 The Town Mayor to make the Declaration of Acceptance of Office**

To receive the Mayor's Declaration of Acceptance of Office.

**9 Election of Deputy Town Mayor**

To elect the Deputy Town Mayor for the municipal year 2019/20.

**10 The Deputy Town Mayor to make the Declaration of Acceptance of Office**

To receive the Deputy Town Mayor's Declaration of Acceptance of Office.

**11 Vote of Thanks to Retiring Town Mayor**

To receive the Vote of Thanks for the retiring Town Mayor Cllr David Attfield.

**12 Presentation of Past Town Mayor's Badge**

Past Town Mayor's Badge to be presented to Cllr David Attfield and Past Mayoress Badge to Mrs Ann Attfield.

**13 Working Group Notes (Pages 19 - 30)**

To receive the notes and any recommendations of the following Working Groups:

- i) Tourism and Events held on 11<sup>th</sup> June 2019 (Appendix B).
- ii) Community Enhancement Working Group held on 12<sup>th</sup> June 2019 (Appendix C).
- iii) Cemeteries and Appeals Working Group held on 13<sup>th</sup> June 2019 (Appendix D).
- iv) Strategy and Finance Working Group held on 18<sup>th</sup> June 2019 (Appendix E).

**14 Planning and Licensing Applications (Pages 31 - 44)**

To receive the minutes of the Planning and Licensing Consultative Group meetings held on: 3<sup>rd</sup> June (Appendix F) and 17<sup>th</sup> June 2019 (Appendix G).

**Part 2 - Items to Note**

**15 Actions taken under the Scheme of Delegation**

**16 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

**Part 3 - Confidential Items**

**17 Any confidential matters (if required) arising from discussions of the Working Group notes**

Council Membership:

David Attfield (Mayor), Paula Dunsmore (Deputy Mayor), David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Alan Earwaker, Brian Edmonds, Pat Evans, John "Scotty" Fraser, Michaela Gray, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward

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# FARNHAM TOWN COUNCIL

# A

Minutes  
Council

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## Time and date

7.00 pm on Thursday 23rd May, 2019

## Place

Council Chamber - Town Offices

## Councillors

Councillor David Attfield (Mayor)  
Councillor Paula Dunsmore (Deputy Mayor)  
Councillor Roger Blishen  
Councillor Carole Cockburn  
Councillor Sally Dickson  
Councillor Alan Earwaker  
Councillor Brian Edmonds  
Councillor Pat Evans  
Councillor Michaela Gray  
Councillor Andy MacLeod  
Councillor Michaela Martin  
Councillor Mark Merryweather  
Councillor Kika Mirylees  
Councillor John Neale  
Councillor John Ward

## Apologies for absence

David Beaman, John "Scotty" Fraser and George Hesse

## Officers Presents:

Iain Lynch, Town Clerk  
Andrea Mann, Assistant Town Clerk  
Iain McCready, Business and facilities Manager

There were no members of the public and one member of the press in attendance

## Prayers

Prior to the meeting prayers were said by the Pastor Michael Hall - Farnham Pentecostal Church.

## C12/19 Apologies

Apologies were received from Cllrs Beaman, Fraser, Hesse and Mirylees.

C13/19 **Minutes**

The Minutes of the Farnham Town Council meeting held on 16<sup>th</sup> May were agreed to be signed by the Mayor as a correct record.

C14/19 **Questions and Statements by the Public**

No questions were raised.

C15/19 **Disclosures of Interest**

In addition to the standard declarations of personal interest by Councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council there were no further declarations.

C16/19 **Questions by Members**

No questions were received in accordance with Standing Order 9.

C17/19 **Town Mayor's Announcements**

The Town Mayor reported that the Council had received notification that former Town Mayoress, Marion Lawrence, had passed away. The Mayor relayed his best wishes to the family.

The Mayor reported that he had attended several events since the previous meeting, including:

- An art display at The Farnham Maltings.
- An exhibition on conflict in art at the Farnham Potteries, with post-traumatic stress sufferers benefitting from the proceeds.
- The Farnham Town Council greenhouse open day where he had met sponsors for the year and took the opportunity to visit West Street Cemetery Garden of Reflection.

The Mayor asked members to support the forthcoming Spring Festival which was due to take place the following Sunday on Sunday 26<sup>th</sup> May from 12-6pm. Councillors were asked to volunteer to cover the Farnham Town Council stand.

C18/19 **Election to Working Groups 2019/20**

A report on the election of Working Groups, Task Groups and Panels for 2019/20 at Appendix B to the agenda was introduced by the Town Clerk. Council noted that Councillors had identified preferences for the Working Groups for 2019/20 in accordance with Standing Order 15 and then proceeded with appointments to each Working Group.

Appointments were made as per Appendix I to these minutes.

C19/19 **Appointment of Working Group Lead Members**

The Mayor proposed, and it was agreed *nem con*, that Council be adjourned in order that each Working Group appoint its Lead Member to confirm the composition of the Strategy & Finance Working Group.



Meetings of each Working Group were held in turn and the Lead Members were agreed as:

Cemeteries & Appeals Working Group: It was agreed that Cllr Cockburn be appointed as Cemeteries & Appeals Working Group Lead Member. (Proposed by Cllr Attfield, seconded by Cllr Neale and agreed *nem con*).

Community Enhancement Working Group: It was agreed that Cllr Dixon be appointed as Community Enhancement Working Group Lead Member. (Proposed by Cllr Gray, seconded by Cllr Martin and agreed *nem con*).

Tourism & Events Working Group: It was agreed that Cllr Earwaker be appointed as Tourism & Events Working Group Lead Member. (Proposed by Cllr Blishen, seconded by Cllr Martin and agreed *nem con*).

Planning & Licensing Consultative Group: It was agreed that Cllr Edmonds be appointed as Planning and Licensing Consultative Group Lead Member. (Proposed by Cllr Neale, seconded by Cllr Martin and agreed *nem con*).

The relevant Lead Members were added to the membership of the Strategy & Finance Working Group (shown at Appendix 1 to these minutes).

The Town Clerk reported that there would be a presentation on the terms of reference and work of the Working Groups made to each first meeting.

#### **C20/19 Appointment of Task Groups and Panels**

Council agreed that the Task Groups be re-established for 2019/20 in view of the work still being undertaken and the membership for each group was agreed as set out in Appendix 2 to these minutes. It was noted, in accordance with convention, the Mayor-designate would not be appointed to Task Groups as the Mayor could attend all Working Groups and Panels *ex officio*.

#### **C21/19 Appointment of Representatives to External Bodies - 2019/20**

A report on the Appointment of Representatives to Outside Bodies at Appendix C to the agenda was introduced by the Town Clerk.

Councillors had identified preferences for being the Council's representative to External Bodies for 2019/20. Some bodies received one nominee, some bodies received more than one nominee and other bodies received no nominees. Suggestions and nominees were also made for two further outside bodies where representation was thought to be beneficial.

Following discussion and votes where required, appointments were made and agreed as shown in Appendix 3 (attached to these minutes).

#### **C22/19 Planning and Licensing Applications**

Cllr Ward introduced the notes of the Planning & Licensing Consultative Group meetings held on 29<sup>th</sup> April 2019 and the responses submitted to Waverley Borough Council under the scheme of delegation on 20<sup>th</sup> May 2019.

Cllr Ward drew attention to specific comments as follows:

- Extensions and alterations to restaurant building to provide 4 dwellings at The Jolly Farmer – the Council was firmly against this proposal which was outside the built up area of the Farnham Neighbourhood Plan and not in line with policy.
- The application to erect an outbuilding at 4 Pine Grove, Lower Bourne was passed without comment.
- The Council objected to externally illuminated signs at 11 Castle Street but had no objection to non-illuminated signs.
- The appeal hearing of the Hawthorns Bells Piece outline planning application for up to 65 dwellings would be heard on 25<sup>th</sup> and 26<sup>th</sup> June.
- The Council strongly objected to an appeal for the erection of 50 dwellings on land at Green Lane Farm, as the proposal was against the Neighbourhood Plan. Cllr Cockburn said that it was important to carry on the fight to have the Neighbourhood Plan taken seriously.

**C23/19      Actions taken under the Scheme of Delegation**

The Town Clerk reported that he had written to The Chief Executive of Hanson (UK) expressing concern over the proposed sale of Tice’s Meadow and the Council’s interest in managing the land. Tice’s Meadow had received a biodiversity award from Waverley Borough Council and the Council was concerned that sale of the Hanson site could put Tice’s Meadow at risk. The previous Council had agreed that the Town Clerk be delegated the task of pursuing conversations with the land owner with a view of transferring the land to Farnham Town Council. The Town Clerk had requested a meeting with Hanson to understand what was actually planned for the site and he would report into the Strategy & Finance Working Group.

**C24/19      Reports from other Councils**

Cllr Ward reported that Cllr Mary Forsyszewski had been appointed as Mayor of Waverley for 2019/20 and Cllr Penny Marriott as Deputy Mayor.

Cllr Ward further reported that he had been appointed as Leader of Waverley Borough Council for 2019/20 and appointed an Executive comprising of Waverley Borough Councillors Paul Follows, David Beaman, Andy MacLeod, Mark Merryweather, John Neale, Nick Palmer, Anne-Marie Rosoman and Steve Williams.

**C25/19      Reports from Outside Bodies**

Brightwells Section 106 Public Art Project

Cllr Ward, as Farnham Town Council’s representative on Farnham Public Art Trust, reported that a committee had been formed to agree artwork at the Brightwells development – one major project was preferred plus 3 smaller pieces around the project from 50 applications submitted.

Maintenance of Library Gardens

Cllr Ward was disappointed about the continued poor state of the Library Gardens and reported that the Public Art Trust had ideas to improve the area. The Town Clerk advised that a meeting with Surrey County Council Property portfolio holder was scheduled for June.

Cllr Edmonds asked whether the Council would receive a financial contribution should the Council take over the maintenance of the Library Gardens? The Town Clerk responded further that reimbursement for full maintenance was unlikely, should the site be leased to the Town Council. Cllr MacLeod responded as Surrey County Councillor that he was

sympathetic to the cost of devolving responsibility. A library consultation was on the horizon and it was unlikely that a decision would be made until the consultation was concluded.

Cllr Blishen suggested that a sponsor could be sourced for the Library Gardens and that the Community Payback Team could be asked to work in the garden.

Swift bird boxes & bricks

Cllr Cockburn brought up a request for swift bird boxes, a matter which had been raised at the Annual Town Meeting of electors in March 2019. Cllr Cockburn reported that swift bricks had been used in the town centre and asked for developers to be encouraged to install swift bricks in developments. Cllr Cockburn asked for the matter to be raised at the forthcoming Brightwells Community Liaison meeting.

Cllr Attfield reported that there were swift towers in Tice's Meadow and the Tice's Meadow Bird Group also liaised with developers.

Wrecclesham Bridge

Cllr Dunsmore reported that vehicle activated signs would be installed on the Wrecclesham Road over the next few weeks and work to install further measures was ongoing.

**C26/19 Date of next meeting**

Members noted the date of the next meeting of full Council on 27<sup>th</sup> June.

The Mayor closed at 8.20 pm

Chairman

Date

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## Appendix I

**WORKING GROUPS 2019/20**

<b>Working Group</b>	<b>Agreed Membership 2019/20</b>
<b>Strategy &amp; Finance Working Group</b>  <b>(6 members plus Lead Members from working groups not already appointed to this Working Group)</b>	<b>Cllr John Neale (Lead Member)</b> Cllr David Attfield Cllr David Beaman Cllr Roger Blishen Cllr Carole Cockburn (Cemeteries & Appeals Lead Member) Cllr Sally Dixon (Community Enhancement Lead Member) Cllr Alan Earwaker (Tourism & Events Lead Member) Cllr Brian Edmonds Cllr Mark Merryweather
<b>Community Enhancement Working Group</b> <b>(6 members)</b>	Cllr Sally Dickson (Lead Member) Cllr Paula Dunsmore Cllr Scotty Fraser Cllr Michaela Gray Cllr George Hesse Cllr Michaela Martin
<b>Tourism &amp; Events Working Group</b> <b>(6 members)</b>	Cllr Alan Earwaker (Lead Member) Cllr David Beaman Cllr Roger Blishen Cllr Michaela Martin Cllr Kika Mirylees Cllr John Neale
<b>Cemeteries &amp; Appeals Working Group</b> <b>(6 members)</b>	Cllr Carole Cockburn (Lead Member) Cllr David Attfield Cllr Alan Earwaker Cllr Kika Mirylees Cllr John Neale
<b>Planning &amp; Licensing Consultative Group</b> <b>(9 members – including one from each ward)</b>	Cllr Brian Edmonds ( <i>Wrecclesham &amp; Rowledge</i> ) (Lead Member) Cllr Roger Blishen ( <i>Bourne</i> ) Cllr David Beaman ( <i>Castle</i> ) Cllr George Hesse ( <i>Castle</i> ) Cllr Alan Earwaker ( <i>Firgrove</i> ) Cllr John Neale ( <i>Firgrove</i> ) Cllr Michaela Gray ( <i>Hale &amp; Heath End</i> ) Cllr Michaela Martin ( <i>Moor Park</i> ) Cllr J Scotty Fraser ( <i>Upper Hale</i> )

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## Appendix 2

**STANDING PANELS AND TASK GROUPS 2019/20**

<b>Standing Panels</b>	<b>Agreed Membership 2019/20</b>
<p><b>HR Panel</b></p> <p><b>(Task Group of Strategy and Finance with some matters direct to Council)</b></p> <p><b>(6 Members)</b></p> <p>The preference is that the Panel remain as consistent as possible for the four year term of the Council</p>	<p>Cllr Carole Cockburn Cllr Michaela Gray Cllr David Attfield Cllr Kika Mirylees Cllr Andy MacLeod Cllr John Neale</p>
<p><b>Services to Farnham Awards Panel</b></p> <p><b>(Task Group of Council)</b></p> <p><b>(Normally 5 members)</b></p> <p><i>Meets twice a year or as required</i></p>	<p>Mayor Deputy Mayor Cllr David Attfield Cllr Kika Mirylees Mr Eddie Pearce (Tindle Newspapers) Community Representative (tbc)</p>
<b>Task Groups</b>	<b>Agreed Membership 2019/20</b>
<p><b>Assets Task Group</b></p> <p><b>(Task Group of Strategy and Finance)</b></p> <p><b>Meets as required</b></p> <p><b>(Normally 5 members)</b></p>	<p>Cllr David Attfield Cllr Sally Dickson Cllr Paula Dunsmore Cllr Mark Merryweather Cllr John Neale</p>
<p><b>Community Infrastructure Levy/ Section 106 Task Group</b></p> <p><b>(Task Group of Strategy and Finance)</b></p> <p><b>Meets as required</b></p> <p><b>(Normally 5 members)</b></p>	<p>Cllr Paula Dunsmore Cllr Alan Earwaker Cllr Brian Edmonds Cllr George Hesse Cllr Mark Merryweather</p>
<p><b>Infrastructure Planning Group</b></p> <p><b>(Task Group of Strategy and Finance)</b></p> <p><b>(normally 5 members)</b></p>	<p>Cllr David Beaman Cllr Carole Cockburn Cllr John "Scotty" Fraser Cllr Andy Macleod Cllr John Neale</p>

<p><b>Trees and Hedgerows Group</b> <b>(Task Group of Strategy and Finance)</b></p> <p><b>In addition involved Community Enhancement and Planning</b></p> <p><b>Meets as required</b> <b>(Normally 5 members).</b></p>	<p>Cllr Sally Dickson Cllr Brian Edmonds Cllr John “Scotty” Fraser Cllr Michaela Martin Cllr Kika Mirylees</p>
<p><b>Wellbeing Task Group</b> <b>(Task Group of Strategy and Finance)</b></p> <p><b>(Normally 5 members)</b></p>	<p>Cllr Sally Dickson Cllr Alan Earwaker Cllr John “Scotty” Fraser Cllr Michaela Gray Cllr Michaela Martin</p>



## Appendix 3 Part i

### APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2019/20

<b>Outside Body</b>	<b>Agreed Appointment 2019/20</b>
40 Degreez	Cllr Andy MacLeod
Allotments Liaison Group	Cllr Paula Dunsmore
Badshot Lea Recreation Ground	Cllr Mark Merryweather Cllr David Attfield (reserve)
Blackwater Valley Recreation and Countryside Management Committee	Cllr David Beaman
Bourne Recreation Ground	Cllr Roger Blishen
Brightwells Gostrey Centre	Cllr David Beaman
Farnborough Aerodrome Consultative Committee Nominee plus reserve	Cllr Brian Edmonds Cllr John "Scotty" Fraser (reserve) Cllr George Hesse (reserve)
Farnham/Andernach Friendship Association	Cllr Paula Dunsmore Cllr Mark Merryweather (reserve)
Farnham Conservation Area Management Plan	Deferred
Farnham Crime Prevention Panel	Cllr Alan Earwaker Cllr George Hesse (reserve, if required)
Farnham Dementia Action Alliance	Chair Wellbeing Task Group
Farnham Maltings Association Council of Management	Cllr Pat Evans
Farnham Public Art Trust	Cllr John Neale
Farnham Quarry Liaison Group	Cllr Michaela Martin
Farnham River Watch	Cllr Michaela Martin Cllr John "Scotty" Fraser (reserve)
Farnham Rivers Management Committee (to be a member of Community Enhancement Working Group)	Cllr George Hesse Cllr John "Scotty" Fraser (reserve)
Farnham Sports Council	Cllr Carole Cockburn

Farnham Visitors Forum	Cllr Alan Earwaker
Hale Recreation Ground	Cllr John "Scotty" Fraser
New Ashgate Gallery	Cllr Michaela Martin
North East Hants & Farnham Clinical Commissioning Group	Cllr David Beaman
Runfold Community Liaison Group (CLG)	Cllr Andy Macleod
Surrey Association of Local Councils (2 representatives)	Mayor and Leader
Surrey CC Farnham Local Group (if reconstituted)	Mayor and Leader
Waverley Towns and Parishes Meetings	Mayor and Leader
Wrecclesham Community Centre	Cllr Brian Edmonds
Wrecclesham Recreation Ground Committee	Cllr Brian Edmonds

## Appendix 3 Part ii

### **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2019/20 –SUBJECT TO OUTSIDE BODY CONFIRMATION**

<b>Outside Body</b>	<b>Additional outside bodies where representation is thought to be beneficial</b>
Hale Community Centre	Cllr Pat Evans
Farnham Biodiversity Group	Cllr Carole Cockburn Cllr Sally Dickson (reserve)



## FARNHAM TOWN COUNCIL

# B Notes

Tourism & Events Working Group

### Time and date

10.00 am on Tuesday 11th June, 2019

### Place

Byworth Room - Town Council Offices

### Attendees:

Members: Councillors Alan Earwaker (Lead Member), David Beaman, Roger Blishen, Kika Mirylees, Michaela Martin and John Neale

Officers: Iain Lynch (Town Clerk) and Oliver Cluskey

#### 1. Apologies for absence

POINTS	ACTION
Apologies were received from Cllr Dunsmore.	

#### 2. Declarations of Interest

POINTS	ACTION
No declarations of interest were made.	

#### 3. Minutes of the previous meeting

POINTS	ACTION
The notes of the previous meeting were agreed.	

#### 4. The Role of the Tourism & Events Working Party

POINTS	ACTION
The Town Clerk presented a slide show to introduce Councillors to the Tourism and Events Working Group's role, scope and activities during 2018-19.	

#### 5. 2019-20 Events and Activities

POINTS	ACTION
Members reviewed the 2019-20 Events and Activities calendar presented	

with the agenda and matters were noted as follows:

Farmers Market:

Costs FTC £4250 for use of carpark. Looking at introducing a craft row.

Walking Festival:

To be increased to 3 weeks in 2020.

In response to a query from the volunteer organisers, it was agreed that it was a good idea to have experiential walks (ghost walks etc) and that a charge for those special walks was acceptable.

It was agreed that the Ramblers could advertise their walks in the Walking Festival brochure but if not part of the Festival would have to be separated from the walking festival.

It was noted that other walks would take place during the year to maintain momentum and noted that these would be advertised on the website.

Branding:

The Working group noted that generic branding across all events was used and it was agreed that this was important to retain.

Gin Festival:

The Working group noted that Gin Festival is in its third year and that ticket numbers had been increased from 750 to 950 using the whole of the Maltings. The formal launch would take place in June. A VIP lounge was scheduled for sponsors this year.

Food Festival:

The Working group noted that the Food Festival held on a Sunday attracts some 15,000. Discussion took place on the nature and range of stalls included and a Vegan demonstration was suggested for the Demonstration theatre.

Christmas Lights:

The Working Group discussed the arrangements for the Christmas Lights noting that the current lights had been purchased by FTC and continued to receive a positive response from the public. The lighting schemes generally have a 5 year life and provision in made each year into an earmarked reserve for the capital cost of replacement although leasing would also be considered upon renewal scheduled for consideration in 2020.

The Switch-on event in 2019 included a big screen (in partnership with Churches Together) which was a great success. The event itself costs £7000 net cross subsidised by other Christmas activities.

Suggestions for 2020 included a sleigh pulling santa potentially with humans dressed as reindeers to pull sleigh?

Town Crier Retirement:

The Working Group noted the Town Crier was retiring in 2020 and steps were being put in place to find replacement, possibly with a competition during the Food Festival.

Plastics:

The Working Group noted that the Community Enhancement Working

Events Manager to advise organisers of FTC support

Events Manager to arrange.

Events Manager to arrange.

Events Manager to arrange.

<p>Group was looking at a project to reduce single plastic usage and would be considering how this would impact on the work of the group.</p> <p><u>Farnham SoapBox Race</u> (This is not a FTC event)</p> <p>The Working Group noted that Castle Street would be closed on the 18<sup>th</sup> August for the Farnham Soapbox race. The organisers had put in a huge amount of work to make the event a success. Concern remained over the parking arrangements for the day and FTC representations had been made to the Safety Advisory Group.</p>	<p>Events Manager to progress and report back to a future meeting.</p>
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## 6. Tourism & Events 2019-20 Budget

POINTS	ACTION
Members reviewed the Tourism & Events detailed income and expenditure report at 06.06.19 as presented with the agenda.	

## 7. Sponsorship

POINTS	ACTION
Members were made aware of the different sponsorships available and shown the “Invest in Farnham” brochure. The next update was due to be published in January 2020 and Councillors were encouraged to input and to advise of any potential sponsors.	

## 8. Date of next meeting

POINTS	ACTION
The date of the next meeting was agreed as Tuesday 3 <sup>rd</sup> September 2019.	

The meeting ended at 12.00 pm

Notes written by Oliver Cluskey

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# FARNHAM TOWN COUNCIL



## Notes

### Community Enhancement Working Group

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#### Time and date

9.30 am on Wednesday 12th June, 2019

#### Place

Byworth Room - Town Council Offices

#### Attendees:

Members: Councillors Sally Dickson (Lead Member), John "Scotty" Fraser, Michaela Gray, Michaela Martin and John Neale

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and facilities Manager) and Lara Miller (Community Enhancement and Projects officer)

#### 1. Community Enhancement Working Group Terms of Reference and role of the Consultative Group Officer

POINTS	ACTION
The Working Group were shown a presentation by Farnham Town Council Officers and discussed the Terms of Reference for the Working Group.	

#### 2. Apologies for Absence

POINTS	ACTION
Apologies were received from Councillor Paula Dunsmore and Councillor George Hesse	

#### 3. Disclosure of Interests

POINTS	ACTION
There were no Declarations of Interest.	

#### 4. Notes of last meeting

POINTS	ACTION
The Working Group agreed the previous minutes held on the 13 <sup>th</sup> March 2019.	

## 5. Farnham in Bloom

POINTS	ACTION
<p>Members received an update on the Community Group's recent activity from John Ely. John also gave an overview on the work the Community Group do and their involvement in the In Bloom calendar of events throughout the year.</p> <p>Members also received an update on Farnham in Bloom's Carnival Float entry, noting that Post 19 and space2grow would be involved in the effort, Members discussed the upcoming judging days and will look to be available on the 9<sup>th</sup> , 10<sup>th</sup> and 31<sup>st</sup> July for the South and South East and National In Bloom judging. The lead member would host the Britain in Bloom judges and invited other members of the Working Group to host the other days.</p>	

## 6. Allotments

POINTS	ACTION
<p>Members noted that there were currently 86 people on the allotment waiting list including 20 non-residents.</p> <p>Members noted there were currently 12 vacant plots available which would be allocated to those on the waiting list over the coming month.</p> <p>Members noted that £966.84 was outstanding for 2019 rents.</p> <p>Members noted that there was still no update on Farnham Town Council taking on Weybourne allotments from Waverley.</p>	Officers to progress

## 7. Financial Statement

POINTS	ACTION
The Working Group received the latest income and expenditure report and noted the current financial position.	

## 8. Farnham Biodiversity Group Plan

POINTS	ACTION
The Working Group received a report (agenda item 8) on the new Farnham Biodiversity Group which would be preparing a Biodiversity Action Plan over the coming months. A draft memorandum of understanding was agreed for consideration by Strategy and Finance and recommended for adoption by Council.	<b>Recommendation:</b> <b>To recommend to Strategy &amp; Finance that the Memorandum of Understanding be signed.</b>

## 9. Bins by Boots Opticians

POINTS	ACTION
The Working Group welcomed an update on the current work Officers have been doing with The Bush Hotel to create a new space for the bins.	



## 10. Street Furniture Update

POINTS	ACTION
<p>Members noted that there were no requests for new items. Members considered the benefit of wrapping empty shopfronts with Vinyl to make them more attractive. The Working Group asked for more information on this including costs for the next meeting.</p> <p>Members noted that there had been a spate of graffiti recently and that the Council's contractor Aquarius would be removing at its next visit.</p>	

## 11. Nomination for the Famous Names of Farnham wall

POINTS	ACTION
<p>The Working Group considered a suggestion for an additional name for the famous names of Farnham wall, however it was felt the link with Farnham was viewed not to strong enough.</p>	

## 12. Railings

POINTS	ACTION
<p>The Working Group were informed that Surrey Highways had decided not to progress the removal of railings within the Town Centre at the moment due to development work currently ongoing within the Town Centre.</p>	

## 13. Plastic Free Town

POINTS	ACTION
<p>Members received a presentation and considered the report (agenda item 13) on the proposal to sign up to be a plastic free community and work with others to remove single use plastics wherever possible.</p> <p>Farnham Town Council has already begun to lead by example (such as using compostable cups at events) and it was agreed to encouraging refill schemes making a formal commitment to Council.</p>	<p>Recommendation: To recommend Strategy &amp; Finance that "Farnham Town Council agrees to support a journey to plastic free community status, committing to use plastic free alternatives where possible and plastic free initiatives within the wider Community including within the businesses and local schools".</p>

## 14. Greening the A31

POINTS	ACTION
<p>The Working Group considered a report on "Greening the A31" prepared by Vic Green of the Bishops Meadow Trust. Whilst Members were interested in the concept the matter was deferred for discussions with Surrey CC highways and a further report.</p>	

**15. Date of next meeting**

<b>POINTS</b>	<b>ACTION</b>
The date of the next was agreed to be 5 <sup>th</sup> September at 4pm.	

The meeting ended at 12.00 pm

Notes written by Iain McCready



# FARNHAM TOWN COUNCIL

## D Notes

Cemeteries and Appeals Working Group

### Time and date

9.30 am on Thursday 13th June, 2019

### Place

Byworth Room - Town Offices

### Attendees:

Members: Councillors Carole Cockburn (Lead Member), Alan Earwaker, Kika Mirylees, John Neale and Pat Evans (ex-Officio)

Officers:

### 1. Cemeteries and Appeals Working Group- Terms of Reference

POINTS	ACTION
The Working Group read through the Terms of Reference and were shown a presentation by Farnham Town Council Officers on the Cemetery Service.	

### 2. Apologies for Absence

POINTS	ACTION
Apologies were received from Councillor David Attfield and Councillor John "Scotty" Fraser.	

### 3. Declarations of Interest

POINTS	ACTION
There were no Declarations of Interest.	

### 4. Minutes of the previous meeting

POINTS	ACTION
The Working Group agreed the previous meetings minutes held on the 7 <sup>th</sup> March 2019.	

### 5. Maintenance of the Cemeteries

<b>POINTS</b>	<b>ACTION</b>
The Working Group were updated on the maintenance work within the Cemeteries and the program of works scheduled for 2019. It was noted that the pathway refurbishment had commenced and the new (West Street) Railings (funded by Section 106) were to be costed. The Working Group noted the painting of the railings at Green Lane Cemetery by the Community Pay Scheme was now complete and that the new wild flower areas at Badshot Lea and west Street Cemeteries had been reseeded.	

## **6. Cemetery Regulations**

<b>POINTS</b>	<b>ACTION</b>
The Working Group were updated on the work Farnham Town Council Officers are doing to manage the Cemeteries inline with the current Regulations.	

## **7. Recent Appeals**

<b>POINTS</b>	<b>ACTION</b>
The Working Group were informed by The Town Clerk and Officers on how the appeal process works and a recent appeal was discussed. Members confirmed there was no reason to amend the discount scheme for residents.	

## **8. Finance Report**

<b>POINTS</b>	<b>ACTION</b>
The Working Group noted the current financial position.	

## **9. Memorial Update**

<b>POINTS</b>	<b>ACTION</b>
The Working Group was informed on the recent work undertaken by Mr A Prince on his fixing of old memorials within West Street Cemetery.	

## **10. Items for future meetings**

<b>POINTS</b>	<b>ACTION</b>
The Working Group noted that a report would be a prepared to resolve the dilapidated Hale Chapels	

## **11. Date of the next meeting**

<b>POINTS</b>	<b>ACTION</b>
The date of the next meeting was agreed to be 5 <sup>th</sup> September at 9:30am.	

The meeting ended at 11.00 am

Notes written by [Iain.McCready@farnham.gov.uk](mailto:Iain.McCready@farnham.gov.uk)

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# FARNHAM TOWN COUNCIL

# E Notes

Strategy & Finance Working Group

## Time and date

9.30 am on Tuesday 18th June, 2019

## Place

Town Clerk Office - Town Offices

## Attendees:

Members: Councillors John Neale (Lead Member), Roger Blishen, Mark Merryweather, Carole Cockburn and Alan Earwaker

Officers: Iain Lynch, Andrea Mann (Assistant Town Clerk) and Iain McCready (Business and facilities Manager)

### 1. Apologies

POINTS	ACTION
Apologies were received from Cllr Attfield, Cllr Beaman and Cllr Dickson.	

### 2. Declarations of Interest

POINTS	ACTION
There were no declarations of interest.	

### 3. Minutes of the Meeting held on 9th April 2019

POINTS	ACTION
The notes of the previous meeting were agreed.	

### 4. The Role of the Strategy and Finance Working Group

POINTS	ACTION
The Town Clerk presented an overview on the work and scope of the Strategy and Finance Working Group including a review of the terms of reference.	

## 5. Finance Report

POINTS	ACTION
<p>i) The Town Clerk presented a slide summarising the Council's Income and expenditure with details on how the budget was funded - information which had been made available to the public to aid transparency. The Town Clerk explained that the Strategy &amp; Finance Working Group formally reviewed the Council's finances in detail on a quarterly basis and in summary form at every meeting.</p> <p>ii) Members received an overview of the detailed finances under the responsibility of the Strategy &amp; Finance Working Group and reviewed the Council's Income and Expenditures to 11<sup>th</sup> June including: a summary Income and Expenditure report by committee, a detailed income and expenditure report by committee and a detailed income and expenditure report by account code.</p> <p>iii) A discussion took place on the policy relating to general and earmarked reserves, and the appropriate levels for these. There were no specific issues raised at this meeting as the quarterly report would be considered at the July meeting.</p>	

## 6. Updates and Matters Arising from Working Groups and Task Groups

POINTS	ACTION
<p>i) Infrastructure Planning Group:</p> <p><b>a) Farnham Neighbourhood Plan</b></p> <p>i) <b>Independent Examination and Procedural Exploratory Meeting</b> - Cllr Cockburn updated Members from the procedural meeting which had taken place on 4<sup>th</sup> June. Representations had been made on behalf of Farnham Town Council, Waverley Borough Council, Bell Cornwell, Pegasus Planning and GL Hearn. The Independent Examiner also invited statements from other persons present. The Independent Examiner's response was expected imminently which would decide how the review would proceed and dictate FTC's workplan.</p> <p>ii) <b>SANG</b> – Cllr Cockburn reported that a change of use application for land east of Farnham Park had been submitted. The site would abut and extend the Farnham Park SANG and was considered to be the perfect solution for Natural England, Waverley Borough Council and the Neighbourhood Plan if the land could be acquired under public ownership. The landowners, Danescroft, had submitted a statement of common ground to the Neighbourhood Plan Independent Examiner setting out their intentions.</p> <p><b>b) Masterplanning</b> Cllr Neale reported that the initial scoping work for Phase 1 had been completed in January to determine what Farnham hoped to achieve from the Masterplanning project. No update was available at the time of the meeting but it was hoped that further information would be available shortly.</p>	<p>Town Clerk to advise Council on the next steps.</p>



<p>Members reaffirmed the requirement for the Town Council to be involved in the Masterplanning throughout the process.</p> <p><b>ii) Community Enhancement Working Group:</b></p> <p>a) The Community Enhancement Working Group had endorsed a proposal for Farnham to make a commitment to becoming a Plastic free town – removing single use plastic wherever possible and supporting other environmental initiatives. The project created the potential for working closely with Waitrose.</p> <p>The Working Group agreed to endorse the proposed recommendation to Council.</p> <p><b>iii) Biodiversity Action Plan</b> – the Farnham Biodiversity Group had formed a Community Interest Company (CIC) to start work on a Farnham Biodiversity Action Plan. It was hoped that the plan would become an annex of the Neighbourhood Plan.</p> <p>The Biodiversity Action Group had requested:</p> <ul style="list-style-type: none"> <li>- A Memorandum of Understanding with the Town Council</li> <li>- Funding up to £500 towards setting up the CIC administration in its first year.</li> </ul> <p>The Strategy &amp; Finance Working Group recognised the value of the proposed Biodiversity Action Plan and its links to the work of the Trees and Hedgerows Task Group, planning for wildlife corridors, and wider environmental matters in the Neighbourhood Plan. Members were happy to endorse a grant of £500 from the Community New Initiatives Fund towards the establishment of the Group.</p>	<p><b>Recommendation to Council:</b>  <b>Farnham Town Council agrees: to support a journey to plastic-free community status, using plastic free alternatives where possible and championing plastic free initiatives within the wider Farnham community including with businesses and local schools..</b></p> <p><b>Recommendation to Council:</b>  <b>1) The Biodiversity Action Group Memorandum of Understanding be signed by the Town Clerk on behalf of Farnham Town Council.</b>  <b>2) Funding of £500 be awarded to the Biodiversity Action Group.</b></p>
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## 7. Contracts Update

POINTS	ACTION
<p>An update on contracts matters was provided as follows:</p> <p>i) Farnham Maltings Railings – a meeting had been held with the blacksmith to resolve outstanding design issues which had changed from the agreed contract. Once the railings were complete, work on the copings would commence to finish the project to a suitable quality.</p> <p>ii) Work to install the CNG unit at the Council office would commence week commencing 24<sup>th</sup> June.</p> <p>iii) Ironstone replacement in Castle Street – research was underway to get quotations for the cost for the repair/replacement work. A report would be submitted to the following Working Group</p>	<p>Contracts and Facilities Manager to progress</p> <p>Contracts and Facilities Manager to progress</p>

<p>meeting.</p> <p>iv) Cemetery Pathways – The 2019 improvements to the West Street Cemetery pathways had commenced.</p> <p>v) Photocopier – the lease for the main Council photocopier had come to an end was being pursued through a Kent County Council framework agreement.</p> <p>vi) Victoria Garden – Various repair works were required to the exterior fabric totalling approximately £16,000. Two contractors had been instructed to carry out the work and a contribution to the costs would be made by the Trust which maintains the Garden interior.</p> <p>vii) Transfer of land from Waverley Borough Council. The Town Clerk confirmed that a draft transfer agreement was in preparation and should be reported back to the next Strategy &amp; Finance Working Group meeting.</p>	<p>Contracts and Facilities Manager to progress</p> <p>Town Clerk to progress</p>
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## 8. Town Clerk Update

POINTS	ACTION
<p>i) The Town Clerk updated the Working Group on staffing matters:</p> <ul style="list-style-type: none"> <li>- Oliver Cluskey had started as the Events Manager position and would generally be working 3.5 days per week.</li> <li>- The Council's apprenticeship contract had come to an end.</li> <li>- The Council would be taking 3 work experience students from Heath End School in the week commencing 24 June.</li> <li>- The Council was recruiting for a Customer Services/Receptionist post as Ginny Gordon was due to retire in August after 12 years with the Council.</li> </ul> <p>ii) Members considered a request for an increased grant for the Farnham Flash Festival and agreed not to progress the application as it was within six months of the decision and there were no new circumstances.</p>	<p>Assistant Town Clerk to advise</p>

## 9. Date and Time of Next Meeting

POINTS	ACTION
Tuesday 16 <sup>th</sup> July, 9.30am.	

The meeting ended at 11.35am

Notes written by Andrea Mann

# INDEPENDENT EXAMINATION OF FARNHAM NEIGHBOURHOOD PLAN

EXAMINER: DEREK STEBBING B.A. (Hons), Dip. E.P., MRTPI



Iain Lynch  
Farnham Town Council

Alice Knowles  
Waverley Borough Council

Via email

Examination Ref: 03/DAS/FNPR

21 June 2019

Dear Mr Lynch and Ms Knowles

## **FARNHAM NEIGHBOURHOOD PLAN REVIEW (MODIFICATION PROPOSAL)**

As you know, I have been appointed to undertake the independent examination of the Farnham Neighbourhood Plan Review (Modification Proposal). Accordingly, I requested in my letter of 2 April 2019 the Borough Council's statement under Regulation 17e)(ii) of the Neighbourhood Planning (General) Regulations 2012 (as amended), which had been previously omitted from the submission documentation.

Upon receipt of Farnham Town Council's (FTC) letter of 4 April 2019, and Waverley Borough Council's (WBC) letter of 8 April 2019 which enclosed the requisite statement, I gave very careful consideration to the points made in FTC's letter and in WBC's Regulation 17e)(ii) statement. I also considered the 233 representations that were made at the Regulation 16 consultation stage held in February/March 2019.

### **Determination under Paragraph 10(1) of Schedule A2**

1. In accordance with paragraph 10(1) of Schedule A2 to the Planning and Compulsory Purchase Act 2004 (as amended) ('Schedule A2'), I must first determine whether the modifications contained in the draft Plan **"are so significant or substantial as to change the nature of the neighbourhood development plan which the draft plan would replace"**. Taking account of the Town Council's response dated 4 April 2019, the Borough Council's Regulation 17e)(ii) statement and the representations that were received, I was initially unable to arrive at a determination on whether the modifications are not so significant or substantial for the examination of the draft Plan to proceed under Schedule A2.
2. Therefore, in order to fully explore the issue further and come to a determination, I considered it would be necessary to hold a Procedural Exploratory Meeting to enable me to hear further oral submissions on whether or not the modifications contained in the Neighbourhood Plan Review are so significant or substantial as to change the nature of the Farnham Neighbourhood Plan.
3. The Procedural Exploratory Meeting was held on 4 June 2019 at the Town Council's offices, South Street, Farnham, and I am grateful to the Town Council for making the necessary arrangements for that meeting. I am also grateful to those parties including the Town Council and the Borough Council who attended the meeting and who made oral statements to me on this matter.

4. Following the Procedural Exploratory Meeting, I have now had the opportunity to carefully consider all of the points that have been made to me, through representations made at the Regulation 16 consultation stage, through the responses from the Town Council and the Borough Council to my procedural letter of 2 April 2019 and through the oral submissions made at the meeting on 4 June 2019.
5. In order to reach my determination on this matter, I must reach a conclusion on whether the modifications are so significant or substantial as to change the nature of the made Farnham Neighbourhood Plan. I have noted from the submissions made to me that there are no authorities which can be relied upon to provide guidance on the meaning of “*so significant or substantial*” in the context of proposed modifications to a made Neighbourhood Plan.
6. I have, however, taken particular note of a recent change to the Planning Practice Guidance which introduced the following new paragraph on 9 May 2019. I have highlighted in bold the guidance which is pertinent to my specific consideration of this Plan Review:

***“In what ways can a neighbourhood plan or order be changed?”***

*There are 3 types of modification which can be made to a neighbourhood plan or order. The process will depend on the degree of change which the modification involves:*

- *Minor (non-material) modifications to a neighbourhood plan or order are those which would not materially affect the policies in the plan or permission granted by the order. These may include correcting errors, such as a reference to a supporting document, and would not require examination or a referendum.*
- ***Material modifications which do not change the nature of the plan or order would require examination but not a referendum. This might, for example, entail the addition of a design code that builds on a pre-existing design policy, or the addition of a site or sites which, subject to the decision of the independent examiner, are not so significant or substantial as to change the nature of the plan.***
- ***Material modifications which do change the nature of the plan or order would require examination and a referendum. This might, for example, involve allocating significant new sites for development.”***

Paragraph: 106 Reference ID: 41-106-20190509

Revision date: 09 05 2019.

7. The made Farnham Neighbourhood Plan covers the entire area served by Farnham Town Council within the Borough of Waverley. It covers the period from 2013 to 2031. The Plan area has a population of around 40,000 persons living in 16,050 households (2011 Census). Farnham is one of the principal settlements within Waverley Borough and fulfils important roles in the Borough’s economic, retail, educational and leisure sectors. The Plan area also contains important heritage and landscape designations. In my assessment, the Farnham Neighbourhood Plan is therefore an extremely important part of the statutory Development Plan for both the Plan area itself and for the Borough of Waverley, addressing many issues that are not typically covered by Neighbourhood Plans for smaller settlements.
8. The principal modifications proposed in this Neighbourhood Plan Review are summarised as follows:
  - The Plan period is to be extended from 2031 to 2032 (to align with the adopted Waverley Local Plan – Part 1).

- The Built Up Area Boundary of Farnham is proposed for extension in two areas (to take account of two planning consents granted on appeal since the Plan was made).
  - Map E showing Areas of High Landscape Value and Sensitivity is proposed for amendment (based on the Farnham Landscape Character Assessment, July 2018).
  - The section of the Plan addressing Suitable Alternative Natural Greenspace (SANG) capacity is proposed to be updated to include two additional sites (with a new Map G).
  - The addition of five new housing sites within the scope of Policy FNP14.
  - The removal of the Surrey Sawmills site as an allocated site for business use (within Policy FNP17) and its allocation for residential use as one of the five additional housing sites.
  - The proposed recalculation of sources of housing supply during the extended Plan period up to 31 March 2032.
  - The introduction of a new sub-section in the Plan addressing student accommodation at the University for the Creative Arts.
9. In my assessment, the adopted Proposals Map 2017 will also require amendments to reflect some of the above-listed modifications.
10. In addition, to the principal modifications summarised above, there are a number of proposed minor amendments to the Plan, a number of which are consequential upon other modifications.
11. I have assessed each of the proposed modifications individually and then in combination with the other modifications. Whilst I am clear that in certain cases, taking an assessment of the individual implications of a proposed modification, they do not constitute a matter that can be considered to be so significant or substantial as to change the nature of the made Plan, it is the totality of the proposed modifications that leads me to the conclusion that, in the case of this Plan, they do constitute matters that are significant or substantial and which do change the nature of the Plan.
12. In reaching that conclusion, I have noted that the addition of five new housing sites; an increase in potential housing supply from a number of sources including windfalls; the de-allocation of an existing employment site and its allocation for residential use; the identification of two new SANG sites; and amendments to areas of high landscape value and sensitivity are matters which, in combination, do represent a significant change to the existing made Plan, which was the subject of a Referendum in May 2017.<sup>1</sup>
- 13. Accordingly,**
- (i) my determination under paragraph 10(1) of Schedule A2 is that the modifications contained in the draft Plan constitute material modifications which do change the nature of the Plan and, if to proceed, would require an examination and a referendum;**
  - (ii) this letter constitutes notification under paragraph 10(3) of Schedule A2 of my determination, and the reasons for that determination, as set out in paragraphs 1-12 above; and**
  - (iii) I invite Farnham Town Council as the Qualifying Body to decide whether to proceed with an examination of the draft Plan under Schedule 4B to the Town and Country Planning Act 1990 (as amended) ('Schedule 4B') or withdraw the draft Plan.<sup>2</sup>**

I do of course appreciate that much hard work has gone into the production of the draft Plan and the Town Council will be disappointed that I was not persuaded that the examination could proceed

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<sup>1</sup> Whilst not material to my determination, I note in passing that paragraph 1.02 of the Regulation 15 Submission Plan (January 2019) states that *"If passed at a local referendum, the Neighbourhood Plan Review will be adopted by Waverley Borough Council ...."*.

<sup>2</sup> Paragraphs 10(4) to 10(6) of Schedule A2.

further under new Schedule A2. I also appreciate that if the draft Plan is to be examined under Schedule 4B, there will potentially be additional costs arising for WBC through the holding of a referendum (should the draft Plan proceed to that stage successfully).

I shall await the Town Council's decision.

I would be grateful if you could ensure that a copy of this letter is placed on the Farnham Town Council and Waverley Borough Council websites.

Your sincerely

*Derek Stebbing*

Examiner



## FARNHAM TOWN COUNCIL

# F Notes

### Planning & Licensing Consultative Working Group

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#### **Time and date**

9.30 am on Monday 3rd June, 2019

#### **Place**

Council Chamber, Farnham Town Council, South Street, Farnham, GU9 7RN

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#### **Planning & Licensing Consultative Working Group Members Present:**

Councillor Brian Edmonds (Lead Member)  
Councillor Alan Earwaker  
Councillor John "Scotty" Fraser  
Councillor Michaela Gray  
Councillor John Neale  
Councillor Andy MacLeod

Officers: Jenny de Quervain

#### **1. Planning and Licensing Terms of Reference and role of the Consultative Group Officer**

A presentation was given on the work of the Planning and Licensing Group and the context of its discussions. It was noted that responses were given under the scheme of delegation to the Town Clerk with detailed advice from the Consultative Group.

#### **2. Apologies for Absence**

Apologies received from Councillor Beaman.

#### **3. Disclosure of Interests**

None were received.

#### **4. Applications considered for larger developments**

##### **WA/2018/2196 Weybourne and Badshot Lea**

Outline application for erection of 50 dwellings (15 affordable) with access from Badshot Lea Road (access and scale to be determined).

LAND AT GREEN LANE FARM GREEN LANE BADSHOT LEA

Amendment/additional information in respect of the above application has been submitted to Waverley Borough Council.

**The application amendments for additions of highways measures do not make this application acceptable. Farnham Town Council strongly objects to the erection of**

50 dwellings at land a Green Lane Farm. It is outside the Built Up Area Boundary and not compliant with Farnham Neighbourhood Plan Policy FNPI, FNPI0, FNPI1. This location is not an approved Farnham Neighbourhood Plan site, a large amount of development on an approved site is underway to the east of Badshot Lea to prevent coalescence to the southwest. The increase in traffic from the adjacent site granted at appeal, and the cumulative effect of this site, will have a further negative impact on the local infrastructure.

**5. Applications considered**

**WA/2019/0640 Farnham Weybourne and Badshot Lea John Bennett**  
ALL HALLOWS ROMAN CATHOLIC SECONDARY SCHOOL, WEYBOURNE ROAD  
FARNHAM GU9 9HF

Construction of extended car parking area to existing car park.

**Farnham Town Council supports the extension of the parking provision at All Hallows Roman Catholic School.**

**WA/2019/0641 Farnham Castle Louise Fuller**

46 DOWNING STREET, FARNHAM GU9 7PH

Consent to display non illuminated signs.

**Farnham Town Council has no objections to non-illuminated signs in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2, FNP3, FNP4 and supplementary planning guides FCAMP and Shopfront Design Guide.**

**WA/2019/0642 Farnham Castle Louise Fuller**

46 DOWNING STREET, FARNHAM GU9 7PH

Listed Building consent for consent to display non illuminated signs.

**Farnham Town Council has no objections to non-illuminated signs in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2, FNP3, FNP4 and supplementary planning guides FCAMP and Shopfront Design Guide.**

**WA/2019/0644 Farnham Weybourne and Badshot Lea Louise Fuller**

KASMIRA, ORCHARD ROAD, BADSHOT LEA GU9 9LH

Erection of an extension and alterations.

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.**

**WA/2019/0645 Farnham Upper Hale Louise Fuller**

BANKWHEEL, FERNHILL CLOSE, FARNHAM GU9 0JL

Alterations to roof space to form habitable accommodation including the construction of a dormer window, front and rear windows and roof lights.

**Farnham Town Council objects to the extension and alterations having a negative impact of the neighbours' amenity with overlooking from the proposed rear dormer windows, not being compliant with the Farnham Neighbourhood Plan Policy FNPI6.**

**WA/2019/0646 Farnham Bourne Daniel Holmes**

FERNDALE, PINE RIDGE DRIVE, LOWER BOURNE GU10 3JW

Erection of single storey rear extension, alterations to existing internal garage and erection of dormer windows to provide additional habitable accommodation, installation of external swimming pool and erection of detached double garage outbuilding.



**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing. Farnham Town Council has no objections to the installation of a swimming pool and erection of detached double garage outbuilding subject to the double garage outbuilding remaining ancillary to the dwelling.**

**WA/2019/0647 Farnham Bourne Mark Andrews**

16 GREAT AUSTINS, FARNHAM GU9 8JQ

Erection of extensions and alterations (revision of WA/2018/0731).

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing in the Great Austins Conservation Area covered by Policy FNP5.**

**WA/2019/0664 Farnham Moor Park Philippa Staddon**

LAND ADJACENT 9 DOLLIS DRIVE, FARNHAM

Erection of a dwelling.

**Farnham Town Council strongly objects to the erection of a two storey dwelling on the side of 9 Dollis Drive utilising the verge space. It is a cramped development of a restrictive site in an already overcrowded location and not compliant with Farnham Neighbourhood Plan Policy FNPI. Condition 3 of the previously approved planning application WA/2017/2384 should be adhered to, with no enlargement or alteration to the dwelling house due to the restricted nature of the site and to safeguard neighbouring amenity.**

**WA/2019/0666 Farnham Weybourne and Badshot Lea Rachel Kellas**

BADSHOT LEA RECREATION GROUND, THE GREEN, BADSHOT LEA

Application under Regulation 3 for erection of cricket nets.

**Farnham Town Council supports the improvement of this community sports facility and welcomes safety measures to protect the users and neighbours' amenity.**

**WA/2019/0668 Farnham Castle Carl Housden**

Installation of roof light.

9 CROWNWOOD GATE, FARNHAM GU9 7GE

**Farnham Town Council has no objections to the installation of a roof light to the rear of the property.**

**WA/2019/0679 Farnham Firgrove Louise Fuller**

Erection of extension and alterations following demolition of existing extension.

7 ST GEORGES ROAD, FARNHAM GU9 8NA

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbours' amenity.**

**WA/2019/0682 Farnham Hale and Heath End Louise Fuller**

Erection of an extension following demolition of porch.

DEANS GATE, WHITE HOUSE WALK, FARNHAM GU9 9AN

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2019/0694 Farnham Upper Hale Louise Fuller**

Certificate of Lawfulness under Section 191 for alterations including a rear dormer window.  
BUNYEROO, HOGHATCH LANE, FARNHAM GU9 0BY  
**Farnham Town Council has no objections.**

**WA/2019/0700 Farnham Castle Daniel Holmes**

Listed Building Consent for internal alterations to remove chimney breast.  
18 LOWER CHURCH LANE, FARNHAM GU9 7PS  
**Farnham Town Council has no objections in the internal alterations.**

**WA/2019/0714 Farnham Wrecclisham and Rowledge Carl Housden**

Erection of extension and alterations.  
VALLON 29 ECHO BARN LANE FARNHAM GU10 4NQ  
**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2019/0717 Farnham Firgrove Carl Housden**

Certificate of Lawfulness under Section 192 for a single storey rear extension and alterations to elevations.  
LITTLEHANGER, 17 TREBOR AVENUE, FARNHAM GU9 8JH  
**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbours' amenity.**

**WA/2019/0703 Farnham Moor Park Louise Fuller**

Provision of a new vehicular access following closure of existing access.  
SANDBACH, SEALE LANE, FARNHAM GU10 1PR  
**Farnham Town Council has no objections subject to Surrey Highways approval.**

**WA/2019/0704 Farnham Shortheath and Boundstone Philippa Staddon**

Application under Section 73A to vary Condition 1 of WA/2017/1613 (approved plans) to allow change to approved roof lights.  
32, THORN ROAD, WRECCLESHAM GU10 4TU  
**Farnham Town Council has no objections subject to there being no negative impact of the neighbour's amenity.**

**WA/2019/0705 Farnham Bourne Louise Fuller**

Erection of a detached garage.  
MOONVALE, 11 GARDENERS HILL ROAD, WRECCLESHAM GU10 4RL  
**Farnham Town Council has no objections subject to the green boundary remaining.**

**WA/2019/0718 Farnham Moor Park Daniel Holmes**

Erection of extensions and alterations.  
TALL TIMBERS, 78 CROOKSBURY ROAD, FARNHAM GU10 1QD  
**Farnham Town Council has no objections subject to the extensions and alterations compliant line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2019/0711 Farnham Hale and Heath End Mr Chris Turner**

Erection of extensions and alterations.  
43 WEST AVENUE, FARNHAM GU9 0RB  
**Farnham Town Council has no objections subject to the extensions and alterations**

being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

**WA/2019/0738 Farnham Moor Park Louise Fuller**

Erection of extension and alterations.

43 LYNCH ROAD, FARNHAM GU9 8BT

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**NMA/2019/0077 Farnham Shortheath and Boundstone Amy Willson**

Amendment to WA/2015/2259 for alterations to elevations.

1 GORSE COTTAGE, JUBILEE LANE, FARNHAM GU10 4SZ

**Farnham Town Council has no objections subject to the alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**NMA/2019/0078 Farnham Hale and Heath End Amy Willson**

Amendment to WA/2018/0826 for alterations to elevations.

WILLOW MEAD, OAST HOUSE LANE, FARNHAM GU9 0NW

**Farnham Town Council has no objections subject to the side facing window having no negative impact of the neighbour's amenity and all materials be in keeping with existing.**

**CA/2019/0081 Farnham Bourne Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

WORKS TO TREES

22, GREAT AUSTINS, FARNHAM GU9 8JQ

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity, especially in the Great Austins Conservation Area covered by Policy FNP5.**

**CA/2019/0082 Farnham Bourne Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

REMOVAL OF TREES

19 THE MOUNT, GREAT AUSTINS, FARNHAM GU9 8JQ

**Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees, especially in the Great Austins Conservation Area covered by Policy FNP5. No reason has been given for felling the two Ash trees. If removal is necessary, replace with an approved native species.**

**TM/2019/0076 Farnham Bourne Steve Tester**

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE

PRESERVATION ORDER 02/16

ABBAY BUSINESS PARK, MONKS WALK FARNHAM GU9 8HT

**Farnham Town Council leaves to the decision of the Arboricultural Officer.**

**TM/2019/0082 Farnham Hale and Heath End Mr A Clout**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 33/99

15 WHITE COTTAGE CLOSE FARNHAM GU9 0NL

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

Councillor Macleod left the meeting at 12:03.

## 6. Appeals

### **WA/2018/0545 Weybourne and Badshot Lea**

Land At Waverleys Folly, St Georges Road, Badshot Lea

Outline application with all matters reserved except for access for the erection of up to 23 dwellings (including 7 affordable) together with associated works following demolition of existing bungalow (as amplified by additional information and ecology surveys received 24/04/2018, amended by plan and amplified by letter rec'd 04/07/18 and amplified by visuals rec'd 03/10/18 and information rec'd 01/11/18).

PLANNING INSPECTORATE REFERENCE: APP/R3650/W/19/3228918

PLANNING INSPECTORATE APPEAL START DATE: 29/05/2019

APPLICANT: Miss Alice Brighton

**Farnham Town Council supports development at the eastern end of Farnham Neighbourhood Plan allocation FNPI4c). Objections have been made to the excessive access and the use of the land to the south of the allocation.**

## 7. Waverley Borough Council Street Naming Applications

SNN2017A: Land south of junction with Upper Old Park Lane, Folly Hill - 96 dwellings  
Cala Homes have submitted an application to Waverley Street Naming for the above development requesting:

- Folly View
- Ramblers Road
- Castle Close
- Folly Rise
- Drawbridge Close
- Alpaca Avenue

Farnham Town Council have made initial objections to Ramblers and Alpaca. Further comments to be submitted on receipt of Councillors suggestions.

## 8. Date of next meeting

17<sup>th</sup> June 2019

The meeting ended at 12.45 pm

Notes written by Jenny de Quervain



# FARNHAM TOWN COUNCIL

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## Notes

### Planning & Licensing Consultative Working Group

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#### Time and date

9.30 am on Monday 17th June, 2019

#### Place

Byworth Room, Farnham Town Council, South Street, Farnham GU9 7RN

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#### Planning & Licensing Consultative Working Group Members Present:

Councillor David Beaman  
Councillor John "Scotty" Fraser  
Councillor Michaela Gray  
Councillor Andy MacLeod  
Councillor John Neale

Officers: Jenny de Quervain

#### 1. Apologies for Absence

Apologies received from Councillors Edmonds, Earwaker and Martin.  
Councillor Neale was appointed to chair the meeting due to Councillor Edmonds' apologies, nominated by Councillor Beaman, seconded by Councillor Macleod.

#### 2. Disclosure of Interests

Councillor Beaman declared his membership of The Farnham Society's planning group as a non pecuniary interest.

#### 3. Applications for larger developments

##### **WA/2019/0770 Farnham Castle Flo Taylor**

Outline Application with all matters reserved except access for the erection of up to 350 dwellings (including 105 affordable) with associated landscaping, public open space and infrastructure.

LAND NORTH OF COXBRIDGE FARM, WEST STREET, FARNHAM

**Farnham Town Council believes the proposed development at the site to be signification enough for an Environmental Impact Assessment (EIA) to be required and request that this is reconsidered by Waverley Borough Council. Impact of the development on infrastructure needs to be assessed: to ensure suitable routes for sewage and sufficient capacity at existing sewage treatment works; consultation with the Clinical Commissioning Group for GP Practice's capacity given the long waiting lists for current patients; school places at Primary and Secondary schools.**

Farnham Town Council is particularly concerned about the limited access to the highways with only one vehicle access point and believes a second access point is required for this number of dwellings. A single access will have a negative impact on the amenity of the adjacent properties and the future occupants of the development with the volume of vehicle movement. An assessment of additional road traffic movement should be undertaken. Farnham Town Council has an access road to its Depot adjacent to the proposed single access point and is concerned that the addition of any islands at this location will prevent turning for larger vehicles and have a negative impact on Council business. The development has no local amenities therefore there is the potential for a greater amount of vehicle movement to access services and amenities.

#### 4. Applications considered

##### **Farnham Bourne**

Application previously considered 03/06/19 and comments sent to WBC –re-issued in error by WBC  
**WA/2019/0741 Farnham Bourne Louise Fuller**

Erection of extensions and alterations to elevations including attached garage with ancillary accommodation above and alterations to roof space to provide habitable accommodation following demolition of existing detached garage.

22 AVELEY LANE, FARNHAM GU9 8PR

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI 6. Farnham Town Council regrets the loss of another single storey property.**

##### **WA/2019/0781 Farnham Bourne Philippa Staddon**

Erection of extensions including integral garage and alterations to elevations following demolition of existing extension and detached garage and associated works.

2, FOREST DRIVE LOWER BOURNE GU10 3HU

**Farnham Town Council has no objections subject to the extensions being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI 6 and all materials be in keeping with existing.**

##### **WA/2019/0784 Farnham Bourne Daniel Holmes**

Alterations to existing garage to provide additional habitable accommodation.

8 DENE LANE, LOWER BOURNE GU10 3PW

**Farnham Town Council has no objections subject to the alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI 6, all materials be in keeping with existing and the garage remains ancillary to the dwelling.**

##### **WA/2019/0804 Farnham Bourne Daniel Holmes**

Erection of extension and alterations following demolition of existing conservatory.

AVALON HOUSE, 7 PINE RIDGE DRIVE, FARNHAM GU10 3JW

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI 6.**

##### **WA/2019/0824 Farnham Bourne Daniel Holmes**

Erection of extensions and alterations to elevations.

16 OLD CHURCH LANE, FARNHAM GU9 8HQ

**Farnham Town Council objects to the proposed extensions and alterations not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan, being inappropriate development in a Conservation Area covered by Policy FNP7.**

**WA/2019/0825 Farnham Bourne Daniel Holmes**

Certificate of Lawfulness under Section 192 for the erection of extensions (revision of WA/2019/0257).

16 OLD CHURCH LANE, FARNHAM GU9 8HQ

**Farnham Town Council objects to the proposed extensions and alterations not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan, being inappropriate development in a Conservation Area covered by Policy FNP7.**

**WA/2019/0840 Farnham Bourne Philippa Staddon**

Erection of extensions, alterations to elevations and roof space including dormer windows and conversion of internal garage to provide additional habitable accommodation and store.

CHARLCOTE, 1 FORD LANE, FARNHAM GU10 4SH

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbours' amenity.**

**CA/2019/0086 Farnham Bourne Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

REMOVAL OF A CYPRESS TREE

7A GREENHILL ROAD FARNHAM GU9 8JN

**Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees, especially in the Great Austins Conservation Area covered by Policy FNP5. An appropriate replacement should be planted if removal is necessary.**

**TM/2019/0090 Farnham Bourne Mr A Clout**

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 15/15

DALWOOD, 4 GOLD HILL, FARNHAM GU10 3JH

**Farnham Town Council leaves to the Arboricultural Officer.**

**Farnham Castle**

**WA/2019/0788 Farnham Castle Philippa Staddon**

Listed building consent for the erection of an external balustrade together with an internal alteration to provide a hanging facility above existing bar area.

5, CASTLE STREET, FARNHAM GU9 7HR

**Farnham Town Council has no objections subject to approval of the Heritage Officer.**

**WA/2019/0794 Farnham Castle Louise Fuller**

Display of illuminated and non illuminated signs.

120, WEST STREET, FARNHAM GU9 7HH

**Farnham Town Council welcomes the maintenance of shop fronts, especially listed buildings in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2, FCAMP and Shopfront Design Guide, and subject**

to approval of the Heritage Officer. Any new signage is to be externally illuminated only as detailed within policies.

**WA/2019/0795 Farnham Castle Louise Fuller**

Listed Building consent for internal and external alterations including display of signs.  
120, WEST STREET, FARNHAM GU9 7HH

**Farnham Town Council welcomes the maintenance of shop fronts, especially listed buildings in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2, FCAMP and Shopfront Design Guide, and subject to approval of the Heritage Officer. Any new signage is to be externally illuminated only as detailed within policies.**

**WA/2019/0847 Farnham Castle Mr Chris Turner**

Erection of extension and alterations.

1 WOODSIDE COTTAGES, MIDDLE OLD PARK, FARNHAM GU9 0AP

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**CA/2019/0085 Farnham Castle Mr A Clout**

FARNHAM CONSERVATION AREA

CROWN THIN 2X BEECH TREES BY A MAXIMUM OF 20% OF TOTAL LEAF AREA.

PIPISTREL COTTAGE THE GROVE FARNHAM GU9 7GB

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees, especially in the Town Centre Conservation Area covered by Policy FNP2. Permission from the owners of 39c West Street and 4 Bishops Mead must be sought prior to works being carried out.**

**Farnham Firgrove**

**WA/2019/0768 Farnham Firgrove Daniel Holmes**

Certificate of Lawfulness under Section 192 for the erection of extensions and alterations to enlarge existing porch.

5 SHEEPHOUSE, FARNHAM GU9 8LR

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbours' amenity.**

**Farnham Hale and Heath End**

**WA/2019/0772 Farnham Hale and Heath End Louise Fuller**

Erection of extensions following demolition of existing extension.

HIGH TREES, HEATH LANE, FARNHAM GU9 0PR

**Farnham Town Council has no objections subject to the extensions being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**WA/2019/0819 Farnham Hale and Heath End Mr Chris Turner**

Erection of extension to existing detached garage.

THE FOUR SEASONS, ROWHILLS, FARNHAM GU9 9AU

**Farnham Town Council has no objections to the garage extension.**



## **Farnham Moor Park**

### **WA/2019/0746 Farnham Moor Park Louise Fuller**

Erection of extensions and alterations.

41 BROOMLEAF ROAD, FARNHAM GU9 8DQ

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

### **WA/2019/0823 Farnham Moor Park Daniel Holmes**

Erection of a single storey extension.

50 BROOMLEAF ROAD, FARNHAM, GU9 8DQ

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

### **WA/2019/0762 Farnham Moor Park Flo Taylor**

Erection of extensions and alterations to elevations including erection of linked garage with office above following demolition of existing detached garage.

ASHBURY WOOD, 3 COMPTON WAY, FARNHAM GU10 1RD

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and the garage remaining ancillary to the dwelling.**

### **WA/2019/0763 Farnham Moor Park Rachel Kellas**

Consultation on a County Matter; Details of a scheme demonstrating how imported soils would be used on the site pursuant to Condition 31 of planning permission ref: WA/2018/0016 dated 6 November 2018.

LAND AT RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, RUNFOLD

**Farnham Town Council relies on the Runfold Community Liaison Group's response to the application.**

## **Farnham Shortheath and Boundstone**

### **WA/2019/0747 Farnham Shortheath and Boundstone Louise Fuller**

Erection of extensions and alterations.

3 BOUNDSTONE CLOSE, WRECCLESHAM GU10 4RW

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

### **WA/2019/0765 Farnham Shortheath and Boundstone Louise Fuller**

Erection of an extension and alterations.

8 LITTLE GREEN LANE, FARNHAM GU9 8TE

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**WA/2019/0802 Farnham Shortheath and Boundstone Graham Speller**

Erection of a detached dwelling with integral garage.

LAND AT 11 BAT AND BALL LANE, WRECCLESHAM

**Farnham Town Council has no objections subject to the new dwelling being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI and the access is suitable for the increased number of vehicles.**

**WA/2019/0803 Farnham Shortheath and Boundstone Graham Speller**

Erection of extensions and alterations including rear raised terrace and associated works following demolition of existing garage.

WOODSIDE, 41, BEACON CLOSE, WRECCLESHAM GU10 4PA

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**NMA/2019/0081 Farnham Shortheath and Boundstone Amy Willson**

Amendment to WA/2019/0032 for alterations to porch and alterations to elevations.

5 APPLELANDS CLOSE, FARNHAM, GU10 4TL

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**Farnham Upper Hale**

**WA/2019/0818 Farnham Upper Hale Graham Speller**

Application under Section 73 to vary Condition 1 of WA/2018/0594 (approved plan numbers) to amend scheme.

15 SPRING LANE WEST, FARNHAM GU9 0BX

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**Farnham Weybourne and Badshot Lea**

**WA/2019/0753 Farnham Weybourne and Badshot Lea Philippa Staddon**

Erection of detached garage and workshop with home office above.

78 LOWER WEYBOURNE LANE, FARNHAM GU9 9HP

**Farnham Town Council has no objections subject to the garage/workshop remaining ancillary dwelling.**

**WA/2019/0769 Farnham Weybourne and Badshot Lea Daniel Holmes**

Erection of extension and alterations to elevations.

MEADOW COTTAGE, MONKTON LANE, FARNHAM GU9 9AA

**Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**Farnham Wrecclesham and Rowledge**

**WA/2019/0742 Farnham Wrecclesham and Rowledge Louise Fuller**

Erection of an outbuilding following demolition of existing outbuilding.

18 KINGS LANE, WRECCLESHAM GU10 4QB

**Farnham Town Council has no objections subject to the outbuilding remaining ancillary to the dwelling and no negative impact on the neighbours' amenity.**

**WA/2019/0775 Farnham Wrecclesham and Rowledge Philippa Staddon**

Erection of extensions and alterations following relevant demolition of part of an unlisted building in a Conservation Area; erection of fence to replace existing garden wall.

16 POTTERY LANE, WRECCLESHAM GU10 4QJ

**Farnham Town Council objects to the replacement of the garden wall for a fence to the front of the property in the Conservation Area covered by Farnham Neighbourhood Plan Policy FNP6. Farnham Town Council has no objections to the extensions and alterations to the rear of the property subject to the application being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.**

**WA/2019/0777 Farnham Wrecclesham and Rowledge Louise Fuller**

Erection of extensions and alterations to elevations and associated works.

31 HIGH STREET, ROWLEDGE GU10 4BT

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbours' amenity.**

**WA/2019/0805 Farnham Wrecclesham and Rowledge Philippa Staddon**

Erection of single storey extension; removal of chimney and alterations to fenestration.

1 BEALES LANE, FARNHAM GU10 4PY

**Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbours' amenity.**

**WA/2019/0838 Farnham Wrecclesham and Rowledge Graham Speller**

Erection of two storey extension and single storey porch.

20 COLESON HILL ROAD, WRECCLESHAM GU10 4QQ

**Farnham Town Council has no objections subject to the extensions being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact of the neighbour's amenity.**

**5. Appeals**

**WA/2018/0271 Farnham Castle**

Outline Application for the erection of a dwelling with access from Parfitts Close with all other matters reserved.

Land To Rear Of 15 Crondall Lane, Farnham

PLANNING INSPECTORATE REFERENCE: APP/R3650/W/18/3212580

PLANNING INSPECTORATE APPEAL START DATE: 30/05/2019

APPLICANT: Mrs Philly Hook

**Deferred for comment to Planning & Licensing Consultative Group meeting on 1 July to allow for update.**

**6. Waverley Borough Council Street Naming Applications**

Runnymede Homes has consulted Farnham Town Council directly, prior to submitting a formal application to Waverley Borough Council on the naming of a small development on Gardeners Hill Road, Farnham. It would be useful to establish the new road name (and possibly 3 house names) at an early stage.

The land was formerly part of Pendragon Hall, 13 Gardeners Hill Road. It is an undulating area of land, covered in grass, with 5 protected oak trees toward the south eastern boundary.

Councillors to submit suggestions to Jenny de Quervain to send to Runnymede Homes.

**7. Date of next meeting**

1st July 2019

The meeting ended at 11.28 am

Notes written by Jenny de Quervain